



**Annual Mandatory Regulatory Requirements
GUIDELINES FOR PRECEPTOR & LEADERSHIP NURSING FACULTY**

<p>Faculty Requirements</p> <p>Visit the faculty web-site</p> <p>www.sharp.com/instructors-students/</p>	<p>Faculty Orientation requirements must be completed two weeks prior to students clinical start date. Please go to the faculty web page for detailed information.</p> <p>Required Annual Compliance Documents:</p> <ul style="list-style-type: none"> • Clinical Faculty Competency Answer Sheet - 5 Compliance modules - Compliance Ethics: Fraud & Abuse: Privacy: Information Security: Code of Conduct • Signed Code of Conduct • Signed & witnessed Confidentiality and Non-Disclosure Agreement • RN License Number • Workplace Violence – Certificate of Completion <p>The following must be on file at the school</p> <ul style="list-style-type: none"> • Copy of RN License • Immunization Records – including annual seasonal Flu • <i>Background Check and Drug Screen</i>
<p>Send documents to: Barbara De Fulvio, Education Liaison</p> <p>Barbara.defulvio@sharp.com</p>	<p>Sharp Employees may submit:</p> <ul style="list-style-type: none"> • Copy of Learning Center transcripts: • Signed Code of Conduct • Signed & witnessed Confidentiality and Non-Disclosure Agreement • RN License Number
<p>EMR Training is required for all students accessing charts</p>	<p>For student computer access –</p> <p>Access codes will be sent to instructors via email from REMEDY after all student compliance is completed</p> <p>Students will not be allocated PYXIS access</p>
<p>On Site Visits</p>	<p align="center">BRN Regulation 1426. Student Precepting:</p> <p>Faculty Role: Conducts periodic on-site meetings with student & preceptor</p>
<p>Student Compliance</p>	<p align="center">All student compliance forms are kept in the student's school file and subject to audit for up to three years.</p> <p>Refer to <i>Guidelines for Student Regulatory Requirements</i> on the faculty web site</p>